

## BOARD OF HEALTH

Beatrice Brunkhorst, Co-Chair    Lea Susan Ojamaa  
Tom Kinzer, Co-Chair            Mary Seymour  
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Town Center  
12 Mudge Way  
Bedford, MA 01730-2144  
Phone: 781-275-6507  
Fax: 781-687-6157

Heidi Porter, MPH, REHS/RS, Director of Public Health

### Bedford Board of Health Requirements for Demolition/Renovation

Prior to receiving Bedford Board of Health sign-off on the Code Enforcement Demolition Permit Application, the property owner/contractor is required to complete the following activities and document activities on the Board of Health Pre-Demolition Checklist:

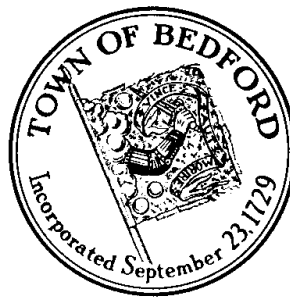
1. Conduct an inspection for the presence of hazardous building materials or storage of hazardous materials. Suspect asbestos materials must be evaluated by a MA licensed asbestos inspector. The findings of this inspection (documented in the contractor's survey report), including any supporting information (i.e. laboratory analysis), shall be documented on the Board of Health Pre-Demolition Inspection Checklist with supporting documentation attached. A survey of suspect asbestos materials must be conducted followed by laboratory analysis of suspect materials and removal of confirmed asbestos materials. Reports generated by the licensed contractors must accompany the Board of Health Checklist (provision of abatement notification forms is not sufficient).
2. For full building demolitions, a Massachusetts Licensed Pesticide Applicator shall conduct an inspection and baiting for rodents including the following: 1) a **full inspection** of the site building and property, 2) **baiting** of the **property boundaries** and, if necessary, 3) **baiting** the building interior by a Massachusetts Licensed Pesticide Applicator. Subsequent to the inspection and baiting, a report from the Massachusetts Licensed Pesticide Applicator must be submitted to the Board of Health in conjunction with the Pre-Demolition/Pre-Renovation Checklist. This report shall include the following:
  - The address of the property that was inspected and baited;
  - The date the inspection and baiting took place;
  - Pre-demolition inspection findings; and,
  - A plot plan showing the site boundaries, site building(s) and locations where exterior and, if necessary, interior bait traps have been set. **At a minimum**, baiting must be done on the outside of the building(s).
3. Return completed Checklist and any supporting information to the Board of Health. A staff member may contact you to schedule an inspection of the building/property to confirm that all hazardous building materials have been accounted for and proper baiting has been conducted.

Please note that Board of Health sign-off will not be granted until the Pre-Demolition Checklist is complete and supporting documentation submitted to the Board of Health. Once submitted, the Board of Health will strive to review the checklist and supporting documents within two business days. For further details, please contact the Board of Health.

Failure to properly assess the hazardous building components or failure to provide the required documentation to the Board of Health may be cause for delaying the review and approval of redevelopment proposals or issuance of permits and may also be cause for the Board of Health to seek enforcement assistance from local, state and federal authorities.

**PLEASE NOTE:** You must sign the Checklist where indicated to affirm that you have evaluated the area of work for the indicated materials and removed any materials that may be impacted by the proposed work.

**TOWN OF BEDFORD**  
**BEDFORD, MASSACHUSETTS 01730**



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**Bedford Board of Health  
Pre-Demolition Checklist**

Property Address: \_\_\_\_\_ Date: \_\_\_\_\_

Property use (i.e. residential, commercial, industrial): \_\_\_\_\_

If non-residential, indicate business/industry type: \_\_\_\_\_

Form Prepared By: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Scope of Work (indicate proposed work, i.e. full demo, partial demo, renovation, and type of building materials to be impacted): \_\_\_\_\_

Will the Scope of Work impact building materials containing any of the hazardous materials/chemicals listed below (# 1-13)? ☐ YES or ☐ NO

By signing below, I affirm that I am responsible for the demolition/renovation work to be completed at the above address and, if "YES" is checked above or indicated in the checklist below, I have assessed or caused assessment of hazardous building materials and, if present, removed prior to proposed work.

Signature of Person Preparing Form: \_\_\_\_\_

**Return this completed form and any supporting documentation to:**

**Board of Health  
12 Mudge Way  
Bedford, MA 01730  
Phone: 781-275-6507  
Fax: 781-687-6157**

Are the following items/materials/chemicals present at the Site (indicate YES or NO)? If yes, please provide detail on the next page.

	<b>Hazardous Items/Environmental Concerns</b>	<b>On Site Y/N?</b>
1.	<b>Asbestos</b> (e.g. insulation, floor tiles, mastic, roofing, shingles) <sup>1</sup> <u>Note:</u> AN inspection of the property or area to be demolished must be conducted by a licensed asbestos inspector. Only a licensed asbestos inspector can determine if a material contains asbestos. Asbestos abatement must also be conducted by a licensed contractor. Survey and, if applicable, abatement documentation must be provided to the Board of Health.	
2.	<b>Septic Systems</b> – Septic System construction, repair, alteration and/or abandonment is governed by state regulation enforced by the Board of Health. If a septic system is present on-site, the Board of Health must be consulted in advance of submittal of this checklist.	

	<b>Hazardous Items/Environmental Concerns, cont.</b>	<b>On Site Y/N?</b>
3.	<b>Wells</b> (e.g. drinking water, irrigation, environmental monitoring) Wells may not be constructed or abandoned without a BOH permit.	
4.	<b>Abandoned Chemicals</b> – e.g. gasoline, paints, thinners, pesticides <sup>2</sup>	
5.	<b>Coolant Gases</b> - e.g. freon from air conditioning units	
6.	<b>Batteries</b> (e.g. Ni-Cd, Lead Acid) – these must be properly recycled.	
7.	<b>Hydraulic Fluids</b> (in mechanical lifts, elevators, compactors)	
8.	<b>Fluorescent Light Bulbs</b> (e.g. tubes, circuline, U-shaped) – these must be properly recycled.	
9.	<b>Dielectric Fluids</b> (in light ballasts, transformers)	
10.	<b>Lead Paint or Materials Contaminated with Lead Paint</b> <sup>3</sup> Note: Only a licensed inspector can determine if a material contains lead paint. Any lead paint removal must be conducted by a licensed contractor.	
11.	<b>Mercury Switches/Mercury Bearing Articles</b> (in switches, thermostats, thermometers) These items can be brought to the Code Enforcement Department for proper, free disposal.	
12.	<b>Building Components Contaminated by Former Site Operations</b> (e.g. concrete floors, walls, floor drains)	
13.	<b>Radioactive Materials</b> (e.g. self illuminating emergency lighting)	

<sup>1</sup> Contact the Department of Labor Standards DLS at (617) 626-6960 for a listing of certified asbestos inspectors and/or abatement contractors.

<sup>2</sup> Contact the Bedford Fire Department (781) 275-7262 for disposal options if any abandoned chemicals are explosive or flammable.

<sup>3</sup> The abrasive blasting of lead based paint can cause public health hazard and air pollution. (State) Lead paint regulations involve as many as three state agencies, i.e. DPH, DEP and DOS. Regulation promulgated by the three state agencies has resulted in the creation of private sector industries, i.e. Lead Paint Inspectors and Lead Paint Removal Contractors (deleader) industries. The Bedford Board of Health will issue CEASE AND DESIST ORDER whenever a public health hazard associated with Lead Paint is suspected. The ORDER will be removed all when potential public health issues are resolved.

- For a list of DOS Certified Lead Paint Inspectors and DEP Certified Lead Paint Contractor/Removal firms go to [www.mass.gov/dph](http://www.mass.gov/dph) and navigate to the “Childhood Lead Poisoning Prevention Program” page.
- For information on EPA’s Renovation Repair and Painting (RRP) Rule go to <http://www.epa.gov/lead/pubs/renovation.htm>
- For other inquiries or further assistance contact the Bedford Board of Health at 781-275-6507.

If you indicated **Yes** for any of the questions above, please provide detail on item or type of material present (attach removal/ remediation documentation as required and if applicable), quantity and condition of material:

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**Applicant - Please do not write below this line**

Authorization that Completed Checklist and any backup documentation was received at the Board of Health: \_\_\_\_\_

Date Received: \_\_\_\_\_